

The Child Development Division will present the "Proration in Alternative Payment Programs" webcast conference on Thursday November 12th, starting at 10 AM . There is no fee to join this conference but your computer must be able to load the proper Microsoft application. You are strongly encouraged to try the test connection under "First Time Users" a few days before the conference. If the test connection does not work, contact your local IT department for assistance. Here is the information you will need to successfully connect to the webcast:

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**Participant Information:**

Subject: WO 10593 | Web Conference: Proration in Alternative Payment Programs

Start Time: Thursday, Nov 12, 2009 10:00 AM PST

**Click on the following URL and it will load the internet address:**

<https://www.livemeeting.com/cc/cadepteducation/join?id=wo10593&role=attend&pw=Attend10593>

Audio will be by voice over the Internet. To use computer audio, you need speakers or a headset. Install the Office LiveMeeting client to hear audio.

Please note: MAC OS users will NOT be able to listen to audio via the Internet. To view and listen to the conference you will need a Windows PC with compatible Internet Browser.

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**First Time Users:**

To save time before the meeting, [check your system](#) to make sure it is ready to use Microsoft Office Live Meeting.

Step 1: Visit the test site <http://go.microsoft.com/fwlink/?LinkId=90703>

Step 2: If prompted, Install the Office Live Meeting Client (15 MB). Your computer must be able to download this application. Some computer users do not have administrative rights to do this. If this will not load to your PC, contact your local IT department.

**Troubleshooting:**

Unable to join the meeting? Follow these steps:

1. Copy this address and paste it into your web browser:  
<https://www.livemeeting.com/cc/cadepteducation/join>
2. Copy and paste the required information:  
Meeting ID: **wo10593**  
Entry Code: **Attend10593**
3. Location: <https://www.livemeeting.com/cc/cadepteducation>